

CONFERENCES, MEETINGS & EVENTS

THE
IVANHOE
HOTEL



At the Ivanhoe Hotel we have a range of meeting rooms available to suit every type of event. Whether you're organising a board meeting, running recruitment days, conducting training, organising networking events or have a private event our team are on hand to put together the best package for you.



The Bracken - Set up for a meeting event

ROOM HIRE

Mealough Room

Approx Size 4.5m x 3m

20 Theatre Style

15 Boardroom Style

All Day Price (8 hours) £140

£20 per hour*

The Bracken

Approx Size 9.6m x 8.7m

60 Theatre Style

60 Seated

All Day Price (8 hours) £180

£25 per hour*

The Lagan Suite

Approx Size 17m x 8.7m

100 At Round Tables

120 At Long Tables

Evening Parties - Total Guests 170

All Day Price (8 hours) £220

£30 per hour*

**Per hour rates are based on a minimum of 3 hours.*

Cancellations can be made one week or more before the event without a cancellation charge. Anything after this incurs a late cancellation charge.

Due to health and safety regulations, we ask that no outside food is consumed the hotel.

REFRESHMENTS

Tea/Coffee	£2.00pp
Tea/Coffee & Shortbread or Biscuits	£2.50pp
Tea/Coffee & Traybakes	£5.25pp
Tea/Coffee & Scones served with preserves and fresh cream	£5.95pp

For lunch options, please refer to buffet menus

EQUIPMENT

Use of Screen	Free of Charge
Use of Flipchart/Pens	£10
Hire of Data Projector	£20

PRIVATE FUNCTIONS

Private Evening Functions: Bracken & Lagan (7pm - 1am)

£175

2 Course and 3 Course Menus available



The Lagan Suite - Set up for a Gala Ball

FINGER BUFFET MENU

Buffet Menu 1 - £5.95 per person

Devon Scones *With Preserves & Fresh Cream*
Tea or Coffee

Buffet Menu 2 - £9.25 per person

Assorted Sandwiches
Tray Bakes
Tea or Coffee

Buffet Menu 3 - £10.75 per person

Assorted Sandwiches
Vol-au-Vents
Cocktail Sausages
Tea or Coffee

Buffet Menu 4 - £12.95 per person

Assorted Sandwiches
Fresh Vegetable Broth
Shortbread
Tea or Coffee

Buffet Menu 5 - £13.65 per person

Assorted Sandwiches
Chicken Goujons
Sausage Rolls
Tray Bakes
Tea or Coffee

Buffet Menu 6 - £14.95 per person

Assorted Sandwiches
Vegetable Spring Rolls
Cocktail Sausages
Chicken Goujons
Skinny Chips
Tea or Coffee

Please advise server of any food intolerances.

We cannot guarantee that our foods have been prepared in nut free, wheat free or GM free environments.

Please inform your server if you have any nut or food allergies.

Prices subject to change if event is booked in advance.

Please contact Reception to make a booking 028 9081 2240



The Bracken - Set up for a private dining event

For more information call **028 9081 2240**
or email: **enquiries@ivanhoehotel.co.uk**

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