



STYLISH WEDDINGS AT THE IVANHOE HOTEL

DISCOVER. LOVE.

THE  
**IVANHOE**  
HOTEL



# DISCOVER. LOVE.

Congratulations! Whether you've been together for a while or are just starting out, getting married is one of the happiest, most memorable days of your life.

As a family owned and managed hotel, we've hosted many happy couples, their families and friends, and we know that every wedding day is unique.

In fact, our one-wedding-per-day policy and dedicated Wedding Co-Ordinator will make sure you are the only focus of our attention. Our team are expert in helping you plan and celebrate a day that you'll remember forever. Because forever starts here at the Ivanhoe!





# CEREMONIES & PARTNERSHIPS

We don't just do sophisticated receptions! Whatever kind of ceremony you want to have, whether a marriage or civil partnership, you can enjoy your entire day here from start to fabulous finish.

Our two luxurious suites can comfortably welcome up to 60 or up to 120 guests respectively, making either the perfect choice whether you want an intimate event or a much more extravagant affair. We're very much a family hotel and everyone is welcome - even the little ones!

Either our Bracken or Lagan Suites can be booked for your ceremony and included in your package option for just £375.











## OUR LAGAN SUITE TAILORED FOR YOU

Exclusive and self-contained, our Lagan Suite is the perfect backdrop for your special day.

Designed with muted sophistication in mind, the neutral palette can accommodate any colour scheme.

Completely self-contained and with direct access to our enclosed garden, the Lagan Suite also offers a private bar and table service: perfect for dinner, drinks and dancing. Larger weddings of up to 120 people can also add the Bracken Suite for a drinks' reception or as a relaxing area to make your day complete.

# WELCOME TO OUR BRACKEN SUITE

Perfect for ceremonies, drinks receptions and intimate events of up to 60 people, our Bracken Suite oozes comfort and sophistication.

We can tailor the room to accommodate you and your guests, with our team on hand to help with your every request. The private bar ensures everything flows just as you want it to.







# OUR SECRET GARDEN YOUR PERFECT HIDEAWAY

Accessible from both the Lagan Suite and the Bracken Suite, our secret garden is a private oasis in which your guests can relax and enjoy refreshments. This flexible space, complete with designer water feature, can be dressed and adapted for your big day. You're welcome to make our secret garden your secret paradise.



# CELEBRATE

Relax. After you've dispensed with the formalities, it's time to let your hair down! Rest assured that our team will continue to work behind the scenes to look after your every need. Whether that means setting up for the evening, keeping the drinks coming or preparing a light supper for your guests, your every wedding day wish is our command.









# OUR WEDDING COLLECTION

You've promised to say I do. Now the only question that remains is how?

Our packages are built around you, giving you a solid foundation on which to build your dream day. Our choice of popular dishes makes it easy for you to select your own menu, and all come with a red carpet, champagne welcome for the bride and groom. Plus, of course, you're free to add special touches: your dedicated Wedding Co-Ordinator is on hand to offer advice, guidance and work closely with your suppliers to make sure everything runs like clockwork.

Our Bracken and Lagan Suites can be booked for your ceremony and can be included in your package option for £375.

## **All our packages include:**

- One Wedding Per Day Policy
- Red carpet on arrival
- Congratulatory champagne for bride and groom
- Exclusive use of the Bracken and Lagan Suites
- Exclusive Use of Private Secret Gardens
- Complimentary Bridal Suite (with 50+ guests)
- Private bars in each suite
- Napkins to compliment wedding colours
- Use of AV Equipment
- Dedicated Wedding Host
- Discounted Bedroom Rates for your guests

# THE PREMIUM

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## PRICE PER PERSON

£49 pp Sun - Thurs

£55 pp Fri & Sat

### ARRIVAL

Tea & Coffee with shortbread

### 4 COURSE MEAL

#### **Starter**

Soup - Vegetable Broth or Leek & Potato

*Served with Homemade Guinness & Treacle Wheaten Bread*

Chicken & Bacon Caesar Salad

#### **Main**

Roast Turkey, Ham & Stuffing, *Creamed & Roast Potatoes, Chef's Vegetables & Gravy*

Slow Roast Beef, *Creamed & Roast Potatoes, Chef's Vegetables & Gravy*

#### **Dessert**

Fresh Fruit Pavlova

Cheesecake of Your Choice

*Choose either Raspberry & White Chocolate, Dark Chocolate, Baileys or Raspberry Ruffle*

*Choose one selection from each course*

#### **Tea & Coffee**

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# THE LUXURY

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## PRICE PER PERSON

£67 pp Sun - Thurs

£70 pp Fri & Sat

### ARRIVAL

Tea & Coffee with shortbread

### 4 COURSE MEAL

One Glass of Sparkling Wine per person for Toast

One Glass of Red, Rosé or White Wine per person for Meal

#### Starter

Soup - Vegetable Broth, Carrot & Coriander,  
Tomato & Roasted Pepper or Potato & Leak

Atlantic Prawn Cocktail With Crispy Baby Gem,  
Marie Rose Sauce

*All served with Homemade Guinness & Treacle Wheaten Bread*

#### Main

Roast Turkey, Ham & Stuffing

*Creamed & Roast Potatoes, Chef's Vegetables & Gravy*

Slow Roast Beef

*Creamed & Roast Potatoes, Chef's Vegetables & Gravy*

Stuffed Chicken Breast

*Creamed Potatoes, Chorizo & smoked cheese stuffing,  
Chefs Vegetables & Gravy*

Pan Seared Cod

*With Herb Crusted Creamed Potatoes, Broccoli, White Wine  
Cream & Chorizo*

#### Dessert

Fresh Fruit Pavlova

Cheesecake of Your Choice

*Choose either Raspberry & White Chocolate, Baileys,  
Mango & Passion Fruit or Belgium Chocolate Mousse Torte*

***Choose one selection from each course***

#### Tea & Coffee

#### Evening Buffet

Selection of Sandwiches & Sausage Rolls

*(Based on day guest numbers)*

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# THE ULTIMATE

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## PRICE PER PERSON

£74 pp Sun - Thurs

£78 pp Fri & Sat

### ARRIVAL

Glass of Sparkling Wine  
Tea & Coffee with shortbread

### 4 COURSE MEAL

One Glass of Sparkling Wine per person for Toast  
One Glass of Red, Rosé or White Wine per person for Meal  
Chair Covers & Bow for each Chair  
Centre Pieces for each Guest Table, Top Table Skirt & Cake Skirt

### Starter

Soup - Vegetable Broth, Carrot & Coriander,  
Tomato & Roasted Pepper or Potato & Leak

Atlantic Prawn Cocktail With Crispy Baby Gem,  
Marie Rose Sauce

*All served with Homemade Guinness & Treacle Wheaten Bread*

Chicken & Bacon Caesar Salad  
Seafood Chowder

### Main

Roast Turkey, Ham & Stuffing  
*Creamed & Roast Potatoes, Chef's Vegetables & Gravy*

Slow Roast Beef  
*Creamed & Roast Potatoes, Chef's Vegetables & Gravy*

Pan Seared Chicken Supreme  
*Dauphinoise, Braised Red Cabbage, Confit Carrot, Crispy Smoked Bacon, Sun Dried Tomato & Parmesan Cream*

Stuffed Chicken Breast  
*Creamed Potatoes, Chorizo & smoked cheese stuffing, Chef's Vegetables & Gravy*

Pan Seared Cod  
*With Herb Crusted Creamed Potatoes, Broccoli, White Wine Cream & Chorizo*

### Dessert

Fresh Fruit Pavlova

Cheesecake of Your Choice  
*Choose either Raspberry & White Chocolate, Baileys, Mango & Passion Fruit or Belgium Chocolate Mousse Torte*

Trio of Desserts (Chefs Selection)

Sticky Toffee Pudding, Honeycomb or Vanilla Ice Cream

*Choose one selection from each course*

### Tea & Coffee

### Evening Buffet

Selection of Sandwiches & Sausage Rolls  
*(Based on day guest numbers)*

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## VEGETARIAN

### **Starter**

Vegan Soup

*Served with House Bread*

Falafal

*Served with Spicy Mint & Sweet Chilli Sauce*

### **Main**

Chickpea & Sweet Potato Curry

*Served with Rice*

Spinach & Avocado Patty

*Served with Chefs Vegetables & Potato*

Stuffed Red Pepper & Mediterranean Cous Cous

*Served with Chefs Veg & Potato*

### **Dessert**

Coconut & Chocolate Torte *(Gluten Free)*

Raspberry Frangipane Tart *(Gluten Free)*

## CANAPES

Smoked Salmon Blini

Herb Crust Goats Cheese

Beef Bon Bons With Chilli Sauce

Watermelon & Strawberry Skewers

Chicken Tikka Skewers

Smoked Bacon & Parmesan Arancini

***Choice of 3 Items - £6.95 Per Person***

## EVENING BUFFET

Chicken Goujons

Fish Goujons

Sandwiches

Sausage Rolls

Chips

***Choice of 3 Items - £10.95 Per Person***

## LITTLE GUESTS *(Up To 11 Years Old)*

### **Starter**

Vegetable Broth

Cheesy Garlic Sourdough

### **Main**

Roast Turkey, Ham & Stuffing

Roast Beef with Yorkshire Pudding

Breast of Chicken

*All of the above served with Creamed & Roast Potatoes,  
Vegetables & Gravy*

Pork Sausages with Mash Potato or Chips

Chicken Nuggets Served with Mash Potato or Chips

4oz Beef Burger & Chips

Pasta in a Cheese & Tomato Basil Sauce with Garlic Bread

### **Dessert**

Chocolate Fudge Cake with Vanilla Ice Cream

Chocolate Sundae

Trio of Ice Cream

Fresh Fruit Salad

***2 courses £12.95, 3 courses £15.95***

# EXTRA SPECIAL DAYS EXTRA SPECIAL TOUCHES

We offer a range of options to complement and enhance your package, dressing your room to perfection and giving you more choice in how your day flows.

Your dedicated Wedding Co-ordinator and our team are on hand throughout every stage of planning and design to give advice and do all the hard work of dressing the room, bringing dream wedding to life.

## **Extras:**

Hire of Lagan Suite for Evening Reception Only - £275

Resident's Bar\* - £200

Chair Covers & Bows - £3.50 Each

Choice of Centre Pieces - £15 Each

*Choose from: Candelabra, Crystal Ball, Tall Vase, Fish Bowl*

Top Table Skirts & Cake Skirt - £65

Back Drop (Full Width of Room) - £275

Floral Arch - £300

Champagne Fountain - £220

*\*Resident's Bar is served in the Foyer Area and is served no later than 3am. Residents Bar cannot be served until all non-residents have vacated the premises.*







# DELICIOUS & AWARD-WINNING

A former Hotel Restaurant of the Year Award Winner, we've long been a favoured destination for bistro dining. Our team are dedicated to putting the same love and care into every dish, whether they're producing one or one hundred plates of food. We pride ourselves on sourcing local ingredients and putting together an in-season menu. So we're confident that you and your guests will taste the difference.



# STAY IT'S ON US

You're welcome to enjoy our modern Master Suite with our compliments when you have at least 50 wedding guests.

Your guests can choose from our 28 additional Deluxe and Standard rooms. We offer double, twin, triple and quad occupancy and all come with a special wedding night discount of 10% on the usual rate.

Breakfast is included and check out is at 11am.

The Bridal Suite will be available from 3.00pm onwards on your wedding day unless you've booked for the previous night.







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Just had our wedding here in July. Must say we had a brilliant day. Very professionally from start to finish. The meal was beautiful and served at the right temperature. Excellent service for all 120 guests. We had a party from England over who were very impressed with the hotel and the service. Everyone keeps telling us it was the best wedding they have ever attended! My thanks to Paula for the professional and friendly way she managed our wedding. All in all a brilliant day!

**Peter & Samantha**

Our saviours. This hotel put on a first class wedding reception with only 3 days notice. At very short notice the team at the Ivanhoe Hotel stepped in and gave us a reception to remember. The food and room were lovely and the staff were exceptional. A big, big thank you. **Claire & John**

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# THE FINER DETAILS

## BOOKING AND FUNCTION DETAILS

A provisional booking can be made and will be held for up to 14 days. The Hotel will not consider the booking definite until a signed wedding contract is received and an initial non-refundable booking fee of £500 has been received from the couple. A further £500 is payable 3 months after your initial deposit. The final balance of the wedding cost will be payable 14 days prior to the booked date based on provided numbers. The booking fee of £500.00 and the second payment of £500.00 (made 6 or 12 months prior to the wedding date) are non-refundable nor transferable.

Final numbers must be submitted to the hotel 14 days prior to your reception and these will be the minimum numbers charged for. Should your numbers decrease in the 14 day period, no refund/discount is applicable. Increases in your numbers attending will be charged accordingly.

The table plan should be arranged and provided by the couple with each table accommodating between 6-8 persons per round table. The table plan and any food pre-orders should be provided 14 days prior to the wedding.

Wine choices must be made from our current wine list and confirmed 14 days prior to the event. Alcohol cannot be brought in to the Hotel; we do not offer a corkage facility.

If you wish to have your ceremony at the Ivanhoe Hotel, all arrangements and all necessary rooms must be booked with the hotel no later than 8 weeks prior to the wedding date. The couple are responsible for making all arrangements with Lisburn & Castlereagh City Council.

Children attending functions must remain within the function room after 9pm.

## HOTEL POLICIES

The Hotel will not accept responsibility for any entertainment booked for a wedding. It is essential that all entertainment arrangements have the approval of the hotel management, prior to the date of your reception. All entertainers must provide their own equipment and accept full responsibility for same. All prices quoted are in sterling and may vary depending on an increase in food or labour costs, VAT rate changes, Taxes or any unforeseen circumstances.

The client assumes responsibility for damage caused by themselves or any other guest or other persons attending the function whether in the room reserved or any part of the Hotel. The client undertakes to make good and pay restitution for any material damage of furniture or equipment, howsoever caused by persons working on their behalf during the set-up or dismantling of equipment used by them. Nothing should be affixed to the floor, walls, ceilings or columns of the allocated rooms by nails, screws, drawing pins, tape or any other means.

The Ivanhoe Hotel is completely non-smoking throughout. A designated smoking area is available directly outside the hotel.

Weddings held Sunday - Thursday finish no later than 12.00am. Weddings held Friday & Saturday finish no later than 1.00am

## COLLECTION OF ITEMS

The Hotel cannot accept responsibility for gifts left for the wedding couple. All gifts must be cleared from the Hotel within one hour of check-out by the wedding couple.

### **CANCELLATION**

In the event of any cancellation by the couple, the following cancellation charges will be incurred and the initial deposit will be forfeited;

Cancellation effected up to 6 months prior to wedding date - loss of booking fee and second deposit

Cancellation effected between: 6 months and 3 months - 50% of your chosen package price

Cancellation effected between: 3 months to Wedding date - 100% of your chosen package price

Cancellation charges shall be calculated upon the basis of package choice at time of booking.

All cancellations and /or amendments must be in writing by both parties. Please note that the conditions above will be implemented less the deposits already received. The hotel reserves the right to cancel any event that it deems will adversely affect the reputation, standing in the community or the safety of staff and other guests of the hotel prior to or during an event.

### **POSTPONEMENT**

In the event of the wedding reception being postponed: Should you be forced to postpone your wedding the original deposit paid may be transferred to a date booked within 12 months of the original date pending availability. However the original contract date will apply in the case of cancellation. A second payment of £500 will also be required to secure the new date. A Second postponement will result in a full forfeit of the deposits paid. We do require written confirmation for any postponed or cancelled event.

### **PAYMENT DETAILS**

Personal Cheques will not be accepted. Bank drafts, transfers, cash and credit card payments only. A credit card must be given for guarantee and amounts outstanding on the wedding day automatically will be charged.

### **ACCOMMODATION & RESIDENT'S BAR**

The Maguire Suite is complimentary with weddings over 50 guests. If you wish to reserve additional accommodation, we suggest you reserve at the earliest possible date. A rooming list should be completed and submitted to the hotel no later than 8 weeks prior to your wedding day. It is the couple's responsibility to check and book the rooms that are available to them on the evening of their wedding. Holding deposits for these rooms must be submitted by the due date, otherwise they will be released. No show for rooms reserved will be placed on the couple's final account.

All non-residents are required to vacate the hotel no later than 1 hour after the entertainment finishes. Resident's bar can be requested but is not guaranteed. Please speak with your wedding co-ordinator if you wish to organise a resident's bar.

Prices are inclusive of VAT at the current rate. Prices indicated are subject to change without notice.

### **CONTACT**

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